

Position: School Nurse

The Brown School Nurse provides health services for students and acts as an advocate, liaison, and consultant on health related issues for students and families.

The School Nurse is an integral part of the school program in supporting an optimum physical, mental, emotional and social climate for all students and staff. The services provided by the School Nurse include: health care delivery, health counseling, and health program and policy development.

The position follows the school calendar, September through June.

- part-time - 3 days per week
- 7:45am – 3:45pm when school is in session
- off on weekends, holidays, and school breaks
- opportunity available to extend the position to work during the summer program

Requirements:

- Bachelor of Science in Nursing
- Licensed New York State Registered Nurse
- CPR/AED/First Aid Certification

Responsibilities Include:

- Administer first aid, emergency and preventative care to children in grades Preschool - High School and the employees of Brown School.
- Act as a liaison between parents and school administrators concerning health and wellness issues.
- Research, write, and update communications to be sent to families regarding communicable conditions.
- Communicate with families regarding repeated or prolonged absences.
- Educate faculty and staff about student allergy and medical conditions.
- Attend professional development seminars.
- Notify families and faculty about health issues.
- Maintain records and health forms for all current and incoming students during the school year.
- Collect new health forms annually and check that all requirements are met for students.

Non-Discrimination Policy

Brown School believes in providing equal employment opportunity and does not discriminate against its employees or applicants because of race, color, religion, sex, disability, national origin, ancestry, age, marital status, sexual preference or orientation, veteran status, medical condition, or any other legally protected class or status recognized by federal, state, or local law.